

# HYCON MFG. COMPANY

2961 East Colorado Street  
Pasadena 8, California

## TRAVEL EXPENSE REPORT

STATINTL

Name [REDACTED] Date **8 October** 19 **56**  
Department **425** Period from **1 June 56** A.M. to **25 Sept. 56** A.M.  
Date Time Date Time  
Purpose of Trip **Company Business**

Date	Receipt No.	Detail of Expenditure	Miscellaneous (Explain)	Transportation (Fares, Mileage Gas, Oil, etc.)	Meals Amount	Lodging	Total
6-2-56		Mileage		.80			.80
6-2-56		Dinner Allowance			1.75		1.75
6-6-56		Mileage		2.00			2.00
		(Charge to 2425-558)					
7-2-56		Mileage		2.00			2.00
7-2-56		Per Diem	9.00				9.00
7-3-56		Per Diem	9.00				9.00
7-4-56		Per Diem	9.00				9.00
7-5-56		Per Diem	9.00				9.00
7-5-56		Mileage		2.00			2.00
		(Charge to 560-000000-97000-0-0-00-00-04)					
7-28-56		Mileage		.80			.80
7-28-56		Dinner Allowance			1.75		1.75
8-4-56		Mileage		.80			.80
8-4-56		Dinner Allowance			1.75		1.75
8-20-56		Dinner Allowance			1.75		1.75
8-25-56		Mileage		.80			.80
8-25-56		Dinner Allowance			1.75		1.75
9-8-56		Mileage		.80			.80
9-8-56		Dinner Allowance			1.75		1.75
9-22-56		Mileage		.80			.80
9-22-56		Dinner Allowance			1.75		1.75
		(Charge to 2425-558)					
		(Charge below to 560-000000-97000-0-0-00-00-04)					
9-19-56		Mileage		1.75			1.75
		Per Diem	9.00				9.00
9-20-56		Per Diem & Mileage	9.00	1.75			9.00
		TOTALS	54.00	14.33	13.25		1.76

I certify that all statements above are true and that all expenses shown were actually incurred and paid for the purpose stated.

ILLEGIB

GRAND TOTAL

80.57

Advance: Date \_\_\_\_\_ Amount \_\_\_\_\_

Refund ☐  
Balance Due ☐

Paid by Check/Voucher No. \_\_\_\_\_ Date \_\_\_\_\_

09/05 - CIA-RDP81B00878R001300050129-6

Approved

Account to be charged

Checked